



**NCG CORE COMPETENCIES**  
**Percentages on Exams**  
**2020**

**1. PROFESSIONAL PRACTICES –19%**

**Knowledge and application of guardianship principles as they relate to the professional roles of the guardian (includes but not limited to):**

- |   |                               |
|---|-------------------------------|
| 1.1 Ethics/Standards/Professional Conduct | 1.4 Quality Assurance         |
| 1.2 Conflict of Interest                  | 1.5 Business Practices / fees |
| 1.3 Confidentiality                       | 1.6 Working with co-fiduciary |

**2. KNOWLEDGE OF PERSON UNDER GUARDIANSHIP –17%**

**Knowledge of the personal aspects of a person under guardianship's life and ability to address those special situations or circumstances affecting the person under guardianship (includes but not limited to):**

- |  |  |
|--|--|
| 2.1 Person-centered planning           | 2.5 Difficult Clients                        |
| 2.2 Diversity                          | 2.6 Special Populations (DD/Aging/MI/Others) |
| 2.3 Social History, Values and Beliefs | 2.7 Family Dynamics                          |
| 2.4 Abuse, Neglect, Exploitation       |  |

**3. APPLICATION OF SURROGATE DECISION-MAKING –13%**

**Knowledge of theory and application of decision-making principles and limitations in making surrogate decisions (includes but not limited to):**

- |   |  |
|---|--|
| 3.1 Decisional Standards Alternatives (Substituted Judgment/Best Interests) | 3.3 Capacity                           |
| 3.2 Informed Consent  | 3.5 Least Restrictive Alternatives     |
|   | 3.6 Person under Guardianship's Rights |

**4. KNOWLEDGE OF LAWS, COURTS AND LEGAL PROCESSES – 14%**

**Knowledge of laws, courts and legal processes governing guardianship and the guardian's responsibility to modify, terminate or limit a guardianship (includes but not limited to):**

- |   |  |
|---|--|
| 4.1 Guardianship Procedures (Laws and Practices)            | 4.3 Compliance with Court Monitoring and Supervision |
| 4.2 Types of Guardianship (Limited, Emergency Guardianship) | 4.5 Limits to Guardian's Authority                   |
|   | 4.6 Due Process                                      |

**5. PERSONAL MANAGEMENT –12%**

**Knowledge and application of the responsibilities of the guardian of the person including planning for and overseeing supports and services (includes but not limited to):**

- |   |  |
|---|--|
| 5.1 Guardianship/Care Plan              | 5.4 Functional Assessment                      |
| 5.2 Residential Options and Placement   | 5.6 Community/Professional Resources, Services |
| 5.3 Well-being Oversight and Monitoring |  |

**6. FINANCIAL MANAGEMENT –11%**

**Knowledge and application of the responsibilities for financial management of a person under guardianship's estate and assets (includes but not limited to):**

- |   |                                       |
|---|---------------------------------------|
| 6.1 Inventory/Marshal Resources/Estate Plan | 6.5 Asset Safekeeping and Protections |
| 6.2 Personal & Real Property Management     | 6.9 Medicare                          |
| 6.4 Public Benefits (SSI, SSDI, VA)         | 6.10 Financial Planning               |

**7. MEDICAL DECISION-MAKING –14%**

**Knowledge and application of the principles and responsibilities surrounding surrogate medical decisions, including the ability to identify issues that have legal and ethical consequences for both the guardian and the person under guardianship (includes but not limited to):**

- |  |                                       |
|--|---------------------------------------|
| 7.2 End-of-Life Care                     | 7.5 DNR/Withhold/Withdraw             |
| 7.3 Special Medical Decisions/Conditions | 7.6 Power of Attorney for Health Care |
| 7.4 Medical Advocacy                     |                                       |