1. PROFESSIONAL PRACTICES –16%
Application of guardianship principles as they relate to the professional roles of the guardian (includes but not limited to):

1.1 Demonstrating Ethical Conduct
1.2 Avoiding Conflicts of Interest
1.3 Applying NGA Standards for Agencies
1.4 Maintaining Fiscal and Accounting Protocols
1.5 Maintaining Accurate Case File Documentation

2. GUARDIANSHIP PLANNING –14%
Awareness of the personal aspects of an individual’s life and the ability to address the special situations or circumstances affecting that individual (includes but not limited to):

2.1 Embracing Diversity
2.2 Managing Challenging Family Dynamics
2.3 Resolving Abuse, Neglect, Exploitation
2.4 Understanding the Person’s Values, Beliefs, Preferences
2.5 Understanding the Person’s Medical, Mental, Physical, Emotional needs
2.6 Maximizing the Person’s Autonomy, Self-determination

3. SURROGATE DECISION-MAKING –14%
Application of decision-making principles and limitations in making decisions on behalf of an individual (includes but not limited to):

3.1 Making Informed Person-Centered Decisions
3.2 Identifying Less Restrictive Alternatives
3.3 Advocating for Client’s Rights
3.4 Involving the Person in Decision-Making
3.5 Differentiating Between Substituted Judgment and Best Interests

4. COURT PRACTICES AND LEGAL PROCESSES – 14%
Application of legal processes governing fiduciary relationships and the responsibility to modify, terminate or limit a guardianship (includes but not limited to):

4.1 Complying with Court Monitoring
4.2 Respecting Limitations to Guardian Authority
4.3 Seeking Modified Court Orders
4.4 Considering Other Protective Arrangements
4.5 Restoring Rights
5. **PERSONAL MANAGEMENT –14%**  
Application of the responsibilities of a guardian in planning, monitoring and overseeing supports and services (includes but not limited to):  
5.1 Developing Care Plan for Supports and Services  
5.2 Accessing and Implementing Functional Needs Assessments  
5.3 Conducting Well-being Oversight of Supports and Services  
5.4 Selecting Residential Accommodations  
5.5 Accommodating Limited Resources  

6. **FINANCIAL MANAGEMENT –14%**  
Application of the responsibilities for financial management of an individual's estate and assets (includes but not limited to):  
6.1 Developing and Monitoring Financial Plans, Budgets  
6.2 Utilizing Public Benefits  
6.3 Insuring and Protecting Assets  
6.4 Planning for Declining Resources  
6.5 Marshaling Assets and Resources  
6.6 Understanding Authority to Manage Real/Person Property  

7. **MEDICAL DECISION-MAKING –14%**  
Application of the principles and responsibilities surrounding surrogate medical decisions (includes but not limited to):  
7.1 Advocating for the Person’s Preferences  
7.2 Understanding Client Values and Preferences  
7.3 Ensuring Advance Directives are Honored  
7.4 Understanding Care Options at End-of-Life  
7.5 Advocating with Medical Professionals