

Become a National Certified Guardian



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Complete Required Coursework

You will need to complete 20 hours of coursework to qualify to take the National Certified Guardian (NCG) exam. Previous experience as a guardian is not required.

What coursework is accepted?

Any seminar, continuing ed class or online courses that pertain to any of the NCG Core Competencies will be accepted. These can be hosted by any organization. The trainings are required to be attended within two years prior to your application date.

How do I document my coursework?

Be prepared to upload completion certificates as part of your application process. Accepted training certificates will need to include the title of the training, sponsoring organization, attendee's name, date of training and number of CEUs awarded.



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Take the Exam

When the background check report has been approved, applicants will be given a 60-day period in which to schedule and take the exam. Applicants can schedule the exam at a testing center and time convenient to them.



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Submit Your Application

Now that you have completed the required coursework, submit an online application at guardianshipcert.org.

The application/exam fee is \$400. In addition, applicants must also pay for and complete a background check, which costs approximately \$40 – \$70 and takes about a week to complete. Instructions regarding the online background check will be sent to you via email.



Congratulations! You're Certified!

After passing the exam, your NCG certification is valid for two years.

Keeping Your Certification is Easy!

Every two years, certificants must complete an online renewal application, pay a renewal fee and submit proof of 20 continuing education credits.