



## National Certified Guardian Excellence Award Criteria and Procedures

*(Revised and Approved – April 20, 2026)*



### NCG Excellence Award Policies and Procedures

The purpose of the NCG Excellence Award is to recognize an outstanding National Certified Guardian who demonstrates exemplary commitment to NGA Standards of Practice and Ethical Principles in client services; and displays a significant contribution to both the guardianship community and their community-at-large.

### Criteria

1. All current NCGs, NMGs, and members of the National Guardianship Association (NGA) are eligible to nominate a National Certified Guardian for the NCG Excellence Award. No self-nominations will be permitted.
2. Nominees must meet the following criteria:
  - a. Current National Certified Guardian.
  - b. Member of NGA or member of their state association, if one exists.
  - c. Demonstrates significant leadership contributions to the guardianship community.
  - d. Not received the NCG Excellence Award in the past.
  - e. Active in making positive contributions in other community organizations.
3. Nominations must include the following information:
  - a. The nominee's and nominator's name, organization/firm, address, telephone number and email address.
  - b. Specific examples on how the nominee advances the NGA Standards of Practice and Ethical Principles in his or her own work and the work of others.
  - c. Specific examples demonstrating the nominee's leadership within the guardianship community.
  - d. A description of how the nominee contributes to the larger community.
4. Nominations will be accepted and reviewed annually; however, the Awards committee reserves the right to not present this award in any one year.

### Procedures

- A nomination form will be distributed and posted on the CGC website by Staff at least six months prior to the NGA Conference.
- Nominations are due to CGC Staff at least 60 days prior to the NGA Conference.
- All nomination forms and supporting documentation will be presented to the Awards Committee for review. (The CGC Awards Committee will be comprised of the NCG Committee chair, the NMG Committee chair, and the CGC board officers.)
- A decision will be made by the Awards Committee at least 30 days prior to the NGA Conference.
- CGC Staff will notify the individual receiving the award to ascertain if they will be in attendance at the NGA conference.
- CGC Staff will order an individual award recognizing the NCG Excellence Award recipient.
- If the recipient will be in attendance, the award will be presented at the conference. If the recipient is not in attendance, the award will be sent to the recipient along with a letter of congratulations and notification that their honor will be announced at the NGA conference.